



1886 Little Shuswap Lake Rd • Chase BC • V0E 1M2 tel 250.679.3203 • fax 250.679.3220

Request for Expressions of Interest for Consulting Services

1. INTRODUCTION

Little Shuswap Lake Indian Band (LSLIB) is requesting proposals from qualified consultants to facilitate a strategic planning process during February and March of this year. The overall aim of this process is to review a number of options for investing in wealth management, economic development, and community infrastructure and/or services with a view to establishing a set of feasible priority projects most likely to provide LSLIB and its members with material benefits over the next 5-10 years.

• **LSLIB EXPECTATIONS Scope of Services Required**

- Planning, organizing and delivering strategic planning sessions
- Preparing and updating a strategic planning document based on consultations with political leaders, department managers, and LSLIB community members
- Including input from LSLIB's technical advisers and consultants into the development of a strategic plan
- Recommending to Chief and Council priority projects, based on a realistic assessment of feasibility and identification of appropriate funding sources

Interest and Experience

- Please explain why your firm is interested in the LSLIB as a client.
- Please describe one or more successful projects of this type that you have facilitated

Approach

- Please describe how your firm will approach providing services to LSLIB

Commitment of Resources

- What staffing resources will your firm commit in providing services to LSLIB? Please describe in terms of the following:
 - Names of the individual(s) who will work with LSLIB. Who will be our primary contact?
 - The professional qualifications and relevant experience of the individual(s) who will carry out this work
 - Your prior knowledge of strategic planning in the context of strategic planning with First Nations communities

Timing Requirements

- Commence full scale operations by February 5th, 2018

References

- Please provide not less than (3) references from other clients that we can contact regarding your firm's experience and quality of service reflective of LSLIB's expectations.

PROCESS AND TIMING

- Submissions will be evaluated and shortlisted. Interviews may be held with shortlisted firms. Selection and notification will be completed no later than February 2nd 2018.

Please provide your completed submissions no later than 2:00 p.m., local time, Thursday, February 1st, 2018 to:

Naomi August, Executive Assistant (naugust@lslib.com)

Little Shuswap Lake Indian Band

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